# 13 Lecture - MGT101

# **Important Subjective**

## 1. What is a voucher?

Answer: A voucher is a document that serves as proof of a financial transaction.

#### 2. What is the purpose of a payment voucher?

Answer: The purpose of a payment voucher is to document a payment made by a company to a third party.

### 3. What is a ledger account?

Answer: A ledger account is a record of all the transactions related to a specific account in a company's accounting system.

#### 4. What is the difference between a debit and a credit in accounting?

Answer: In accounting, a debit is an entry that increases an asset or expense account, or decreases a liability or equity account. A credit is an entry that increases a liability or equity account, or decreases an asset or expense account.

### 5. What is the purpose of posting to ledger accounts?

Answer: The purpose of posting to ledger accounts is to summarize financial transactions in a way that makes it easy to see the total amount for each account.

### 6. What is a contra account?

Answer: A contra account is an account that is used to offset another account, such as accumulated depreciation for a fixed asset.

### 7. What is a trial balance?

Answer: A trial balance is a report that lists all the accounts in a company's accounting system and their balances, to ensure that debits equal credits.

### 8. What is the purpose of a general journal?

Answer: The purpose of a general journal is to record all types of transactions that cannot be recorded in any other specialized journal.

### 9. What is double-entry accounting?

Answer: Double-entry accounting is an accounting system where every financial transaction is recorded in two different accounts, with one entry as a debit and one as a credit.

### 10. What is the difference between a general ledger and a subsidiary ledger?

Answer: A general ledger contains all the accounts in a company's accounting system, while a subsidiary ledger contains details of a specific account within the general ledger.