

# 23 Lecture - CS101

## Important Subjective

- 1. What is the first step in developing a presentation?**  
**Answer:** Defining the objective.
- 2. Why is it important to research and gather information for a presentation?**  
**Answer:** To ensure that the information presented is relevant, accurate, and up-to-date.
- 3. What should be included in the outline of a presentation?**  
**Answer:** An introduction, body, and conclusion.
- 4. Why is it important to keep the design of a presentation simple and consistent?**  
**Answer:** To avoid distractions and keep the focus on the content.
- 5. What types of multimedia elements can be added to a presentation?**  
**Answer:** Images, videos, and audio clips.
- 6. Why is it important to practice and rehearse a presentation?**  
**Answer:** To feel more confident and comfortable delivering the presentation.
- 7. What should be tested before delivering a presentation?**  
**Answer:** The equipment.
- 8. How can the audience be engaged during a presentation?**  
**Answer:** By maintaining eye contact and allowing time for questions and feedback.
- 9. What should be included in the conclusion of a presentation?**  
**Answer:** A summary of the key points and a call to action.

10. **What is the ultimate goal of developing a presentation?**

**Answer:** To effectively communicate the intended message to the audience.