

17 Lecture - MGT111

Important Mcqs

1. **What is delegation of authority?**

- a) Giving tasks to subordinates
- b) Transferring decision-making power to subordinates
- c) Providing resources to subordinates
- d) All of the above

Answer: b

2. **Which of the following is NOT a benefit of delegation of authority?**

- a) Increased efficiency
- b) Reduced workload
- c) Decreased employee growth and development
- d) Improved decision making

Answer: c

3. **What is the first step in effective delegation of authority?**

- a) Assigning tasks
- b) Providing resources
- c) Granting decision-making power
- d) Identifying tasks to delegate

Answer: d

4. **Which of the following is a characteristic of effective delegation of authority?**

- a) Micromanaging subordinates
- b) Avoiding communication with subordinates
- c) Granting decision-making power
- d) Ignoring subordinates' opinions

Answer: c

5. **Which of the following is an example of delegation of authority?**

- a) A manager makes all decisions for their department
- b) A manager assigns tasks and grants decision-making power to their team
- c) A manager assigns tasks but does not provide resources or decision-making power
- d) A manager delegates tasks and resources but not decision-making power

Answer: b

6. **What is the role of a manager in delegation of authority?**

- a) To micromanage subordinates
- b) To make all decisions for their department
- c) To identify tasks to delegate and provide resources and decision-making power to subordinates
- d) To avoid communication with subordinates

Answer: c

7. **Which of the following is a benefit of delegation of authority for subordinates?**

- a) Increased workload
- b) Decreased autonomy
- c) Opportunities for growth and development
- d) Limited decision-making power

Answer: c

8. **Which of the following is a disadvantage of delegation of authority?**

- a) Decreased efficiency
- b) Increased workload
- c) Limited opportunities for employee growth and development
- d) Reduced decision-making power for managers

Answer: a

9. **Which of the following is a key factor in effective delegation of authority?**

- a) Providing limited resources to subordinates
- b) Granting decision-making power to subordinates without training or support
- c) Establishing clear expectations and guidelines for subordinates
- d) Micromanaging subordinates

Answer: c

10. **Which of the following is an example of effective delegation of authority?**

- a) A manager assigns a task to a subordinate but does not provide necessary resources or decision-making power
- b) A manager assigns a task and provides necessary resources and decision-making power, but does not establish clear expectations or guidelines
- c) A manager assigns a task, provides necessary resources and decision-making power, and establishes clear expectations and guidelines
- d) A manager makes all decisions for their department without involving subordinates

Answer: c