

24 Lecture - MGT111

Important Mcqs

1. **What is the purpose of a performance appraisal?**

- a. To determine an employee's salary
- b. To identify areas for improvement
- c. To discipline an employee
- d. To evaluate an employee's work-life balance

Answer: b. To identify areas for improvement

2. **Who typically conducts a performance appraisal?**

- a. The employee being appraised
- b. The employee's supervisor or manager
- c. The human resources department
- d. An external consultant

Answer: b. The employee's supervisor or manager

3. **Which of the following is NOT a common performance appraisal method?**

- a. Management by objectives
- b. Behaviorally anchored rating scales
- c. Cost-benefit analysis
- d. Graphic rating scales

Answer: c. Cost-benefit analysis

4. **Which of the following is a potential consequence of a poorly conducted performance appraisal?**

- a. Increased employee morale and job satisfaction
- b. Decreased employee turnover
- c. Improved job performance
- d. Decreased trust in the organization

Answer: d. Decreased trust in the organization

5. **Which type of performance appraisal focuses on specific job-related tasks and activities?**

- a. Trait-based appraisal
- b. Behavioral appraisal
- c. Results-based appraisal
- d. Task-based appraisal

Answer: d. Task-based appraisal

6. **Which of the following is an advantage of using a 360-degree feedback system in a performance appraisal?**

- a. It is easy and quick to implement
- b. It provides a well-rounded view of an employee's performance
- c. It is unbiased
- d. It is typically more cost-effective than other methods

Answer: b. It provides a well-rounded view of an employee's performance

7. **What is a potential drawback of using a graphic rating scale in a performance appraisal?**

- a. It can be subjective and lack specificity
- b. It can be time-consuming and expensive
- c. It can be confusing for employees to understand
- d. It can be biased in favor of certain employees

Answer: a. It can be subjective and lack specificity

8. **Which type of performance appraisal focuses on an employee's personal characteristics, such as their personality and attitude?**

- a. Trait-based appraisal
- b. Behavioral appraisal
- c. Results-based appraisal
- d. Task-based appraisal

Answer: a. Trait-based appraisal

9. **Which of the following is an example of a performance appraisal error?**

- a. Central tendency bias
- b. Leniency bias
- c. Recency bias
- d. All of the above

Answer: d. All of the above

10. **Which of the following is a potential benefit of using a behaviorally anchored rating scale in a performance appraisal?**

- a. It is easy to understand and use
- b. It is cost-effective
- c. It provides specific examples of job behaviors
- d. It is not subject to bias

Answer: c. It provides specific examples of job behaviors