

30 Lecture - MGT111

Important Subjective

1. **What is administrative control?**

Answer: Administrative control refers to the process of managing and directing an organization through the use of policies, procedures, and rules. It involves setting goals, establishing standards, and monitoring performance to ensure that the organization operates efficiently and effectively.

2. **What are the different types of administrative control?**

Answer: The different types of administrative control include hierarchical control, bureaucratic control, financial control, and cultural control.

3. **What is hierarchical control?**

Answer: Hierarchical control is a type of administrative control that involves the use of organizational hierarchy to ensure that tasks are completed in accordance with the policies and procedures of the organization. It involves setting goals and objectives, delegating tasks, and monitoring performance.

4. **What is bureaucratic control?**

Answer: Bureaucratic control is a type of administrative control that involves the use of rules, regulations, and procedures to ensure that tasks are completed in accordance with the policies of the organization. It involves the use of performance reviews, standard operating procedures, and other tools to ensure consistency and standardization.

5. **What is financial control?**

Answer: Financial control is a type of administrative control that involves the use of financial tools and techniques to manage the resources of the organization. It includes budgeting, financial reporting, and cost analysis to ensure that the organization operates efficiently and effectively.

6. **What is cultural control?**

Answer: Cultural control is a type of administrative control that involves the use of organizational culture to guide behavior and decision-making. It involves creating a set of shared values and beliefs that guide behavior and decision-making within the organization.

7. **How does administrative control benefit organizations?**

Answer: Administrative control benefits organizations by ensuring that tasks are completed efficiently and effectively. It helps to establish standards, monitor performance, and ensure consistency and standardization across the organization. It also improves accountability and facilitates communication and coordination.

8. **What are the disadvantages of bureaucratic control?**

Answer: The disadvantages of bureaucratic control include the potential for inflexibility, a lack of innovation, and increased bureaucracy. Bureaucratic control can be rigid and may limit creativity and innovation within the organization.

9. **What is the role of policies and procedures in administrative control?**

Answer: Policies and procedures play a critical role in administrative control. They provide a framework for decision-making and guide behavior within the organization. They help to ensure consistency and standardization, and they provide a basis for monitoring and evaluating performance.

10. **How does administrative control differ from other types of control?**

Answer: Administrative control differs from other types of control in that it is implemented through policies, procedures, and rules. It is focused on achieving organizational goals and is a continuous process. Other types of control, such as technical control, focus on specific areas of the organization and may rely on technology or other tools to achieve their objectives.